

Operations Technician (Lab Tech I)



This opportunity is simple: we're inviting you to bring your skill and talent to our organization through the role of *Operations Technician*!

We're looking for a dynamic individual ready to contribute to our vision of being a community of communities where all people belong. We're excited about this role and the opportunity it presents for the successful applicants, our organization and our community.

Reporting to the Manager of Environmental Services, the Operations Technician performs and oversees lab duties for the Municipality of the County of Kings water utilities, wastewater treatment plants, monitoring wells, rivers, sludge and screening and is also responsible for reporting to the various levels of government on water and wastewater compliance.

Statement of Intent: Our goal is to be a diverse and inclusive workforce representative of the communities we serve at all job levels. We encourage applications from Indigenous People, Persons of African Descent, Black/African Nova Scotians and other Racially Visible Persons, Persons Living with Disabilities, Gender Diverse Persons and members of other historically excluded communities. While we recognize the inherent difficulty of doing so, members of equity seeking communities are encouraged to self-identify in their cover letter or your resume.

Primary Responsibilities

- Conducting water and wastewater monitoring tests (e.g. DO, pH), sampling and related tasks.
- Investigating chemical and hazardous waste spills that may have entered wastewater collection systems and treatment plants.
- Daily utilization of the Operation Maintenance and Asset Management system.
- Notify Maintenance Planner of parts or supplies removed from Parts Inventory.
- Perform general housekeeping and building maintenance at laboratory (e.g. cleaning, organizing, painting, etc.)
- Calibration of testing instruments and measuring devices.
- Sample collection and testing for water and wastewater.
- Preparation and distribution of weekly reports on compliance testing results.
- Preparation for preparing Federal, Provincial and Municipal effluent compliance reports.
- Laboratory data entry and reporting.
- Laboratory administration.

Candidate Profile

Education and Experience

- Secondary training from a technical school (e.g. water resource technology or undergrad)
- Certificate in water/ wastewater treatment
- CALA accreditation for e-coli, BOD & TSS is considered an asset.
- Experience in a municipal government setting considered an asset.

Knowledge, Skills, Abilities

- Superior organizational, analytical, research, problem solving and decision-making skills.
- Strong written and communication skills.
- Self-motivated with the ability to maintain a high-performance level when working independently.
- Strong work ethic and positive team attitude.
- Competency and understanding of municipal computer systems and software.
- Motivated and enthusiastic team contributor.

Compensation & Benefits

This is a full-time unionized position. Compensation includes a competitive salary and a benefits plan, including a pension plan (8% employer & 8% employee match)! Salary will be Level 7 (\$69,597 – \$83,013) of the Municipal Pay Band. Hours of work will be Monday to Friday 8:00am to 4:30pm (40 hours per week). Some evening hours may be required.

For a detailed job description please click [here](#).

Extra Details

The Municipality of the County of Kings is a community of communities, both urban and rural, offering an exceptional lifestyle to residents. With a population of more than 60,000, the Kings Region offers full-service amenities you'd typically find in more urban environments in quaint small towns with vast rural landscapes and amazing vistas.

Learn more about our region, our organization and our commitment to Equity and Diversity [here](#).

How to apply

Send us your resume and cover letter merged into a single PDF with the position title in the email subject line. Help us understand how your talent and experience will help us achieve our vision, mission and goals. Don't be afraid to be personal! We are excited to get to know you.

Send your complete application package to Cathy Nichols, Human Resources Manager at workhere@countyofkings.ca by **4:30pm Friday August 8, 2025**

In order to provide an equitable experience for all candidates, the Municipality is happy to offer accommodation, adjustments and changes throughout our recruitment process. Persons who anticipate needing accommodations for any part of the recruitment process may contact, in confidence, workhere@countyofkings.ca.

We thank all applicants for their time and effort in applying; however, only applicants selected for an interview will be contacted.

